



FELLOWSHIP VILLAGE

300 E. Jefferson, Inwood, IA

APPLICATION FOR EMPLOYMENT

DATE: _____

POSITION APPLYING FOR: _____

Name _____ Maiden/other names you have been known by _____

Address, City, State, Zip _____

Telephone () _____ Home Cell () _____ Home Cell

Email Address _____ How did you hear about this position? _____

Are you at least 18 years of age? Yes No Have you lived outside of the state of Iowa in the last 7 years? Yes No

Are you at least 16 years of age? Yes No If less than age 16, can you furnish a work permit? Yes No

Have you ever been employed at Fellowship Village before? Yes / _____ (dates) No

Can you, if hired, submit verification of your legal right to work in the United States? Yes No

If hired, you will be required to submit documents sufficient to establish employment authorization and identity compliance with the Immigration Reform and Control Act of 1986. While you need not provide this proof of citizenship or immigration status at the time you are interviewed, please be prepared to assure us that you can do so immediately upon being hired.

On what date would you be available to start work? _____ Desired Salary \$ _____

Are you available to work Full Time Part Time PRN/Temporary What days are you available to work? S M T W T F S

What Hours? Activities 8:30 am-4:30 pm 4 pm-7:30 pm

CNA Shifts 6 am-2:30 pm 2:30 pm-11 pm 10 pm -6 am

Dietary 5:30 am – 1 pm 10 am – 6 pm 4 pm – 7 pm

Housekeeping 7 am – 3 pm

LPN/RN 6 am-6 pm 6 pm -6 am

Other Days Evenings _____

Are you on lay-off and subject to recall? Yes No

Do you have a record of founded child or dependent adult abuse? Yes No

Have you ever been convicted of a crime in this state or any other state? Yes No

(Other than a simple misdemeanor offense relating to motor vehicles and laws of the road under Chapter 321 or equivalent provisions)

If yes, please explain _____

REFERENCES

Former supervisor(s). If this is your first job, please list personal references, i.e., teacher, professor, school counselor, etc)

Must provide 3 references

Name	Phone	Relationship
1. _____	_____	_____
2. _____	_____	_____
3. _____	_____	_____

EDUCATION

	School Name	High School	Trade/Vocational	College/University
Years Completed		9 10 11 12	1 2	1 2 3 4 +
Diploma/Degree		Yes/No	Yes / No	Yes / No
Course of Study		N/A		

Educational Honors, Extra Curricular Activities, Professional Societies, other information (unrelated to ethnic or religious groups or organizations):

Special Skills/qualifications, including those acquired from employment or other experience:

EMPLOYMENT EXPERIENCE

Start with your present or most current job. Include military service assignments and/or volunteer activities. Account for all periods of unemployment. Exclude organization names which indicate, for example, race, color, religion, sex, national origin or disability.

Employer	Job Title
Address	Supervisor
Telephone	Hourly Rate / Salary \$
Dates Employed	
Work Performed	
Reason for Leaving	

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If you need additional space, please continue on a separate sheet of paper.

APPLICANT'S STATEMENT

Please read carefully before signing.

I certify that the answers given in this Application for Employment are true and complete to the best of my knowledge. The facility may investigate all statements made in this Application. *The facility is required by law to check for any criminal or abuse record.* I understand that any false or misleading information provided can result in a decision not to hire; immediate discharge if hired, and civil or criminal penalties in appropriate cases. I understand that an Iowa Criminal History will be requested or a First Advantage Consumer Report if I have lived outside of Iowa in the past 7 years.

I understand that I will be required to fulfill all aspects of any job I am hired for. I understand that failure to fulfill any aspect of the job may be grounds for termination. I also understand that I may be required to pass an agility test. I also understand that I may be required to take a physical examination conducted by the employer after I am given a qualified offer of employment.

I understand that this Application *is not a contract of employment*; that if hired, regardless of any oral representations to the contrary, the employment relationship between myself and the facility is terminable at will; that I have the right to terminate my employment at any time for any reason, and the facility retains the same right. Any changes to this employment relationship must be in writing. I understand that if hired I am required to abide by all rules and regulations of the facility.

Signature of Applicant _____ **Date** _____

AN EQUAL OPPORTUNITY EMPLOYER/DRUG-FREE WORKPLACE

Fellowship Village is an Equal Employment Opportunity employer. We adhere to a policy of making employment decisions without regard to race, color, age, sex, pregnancy, religion, national origin, ancestry, medical condition, marital status, citizenship status, disability or uniformed service member status. Fellowship Village has a Drug-Free Workplace Policy in effect that is strictly adhered to.

Received by: _____

Date: _____